

**Selectboard Meeting Minutes**  
**Otis Town Hall**  
**Conference Room**  
**Tuesday, December 13, 2022, at 6:30 PM**

**This meeting will be held in person at the location provided on this notice. Members of the public are welcome to attend. A remote option is offered via zoom with the link provided below.**

Please note that while an option for remote participation is being provided as a courtesy, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Anyone with interest in any specific item should plan in person attendance.

Topic: Selectboard

Time: Dec 13, 2022 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89212707609?pwd=Tnhha1Rld2lhZU9wYVJpQzNXdHlzdz09>

**Attendance:** Larry Southard, Gary Thomas- Acting Chair, Terry Gould, Brandi Page, Harald Scheid, Christopher Cozzaglio, Dana Pustinger, Phil MaGovern. On Zoom- Mary Kay Pinkham, Michele Z., Rob Levesque, Jim Wilusz and Carol Lombardo.

**Call to Order:** 6:30 PM

**Approval of Minutes:** Minutes from 11/22 were approved as amended.

**752 Tolland Road:** Jim Wilusz shared his screen so the Board could see the plan on the property including the proposed septic design and well placement. Rob Levesque is the engineer and Michele Zalot is the owner. Both were present. The application is for a 2,000-gallon tight tank. The well placement is 50' and the property would have a deed restriction stipulating the property is owner occupied not more than 6 mos. out of the year. The Board asked if the house was taken down. Michele clarified that the original house was demolished and a replacement is under construction. Brandi confirmed this project had gone to ZBA & Con Com already. After brief discussion Gary made a motion to approve the permit, Larry seconded, motion passed unanimously.

**Classification Hearing:** Gary opened the classification hearing. Harald Scheid and Chris Cozzaglio were present from Regional Resource Group. They presented the Board with the valuation figures for fiscal year 2023 tax rate setting. Harald presented our levy limit and levy to be raised with a probable tax rate of \$6.62 per thousand. There is always the chance the rate can change slightly as the Department of Revenue approves everything. Harald discussed the impacts on the average residential tax bill. Gary made a motion in accordance with M.G.L. Ch. 40, Sec. 56, as amended, that the percentage of local tax levy which will be borne by each class of real estate and personal property, relative to setting the FY2023 tax rates and set the Residential Factor at 1.0, with a corresponding CIP shift of 1.0, pending the Town's annual tax recap by the Massachusetts Department of Revenue. Terry seconded and the motion was approved unanimously.

**Appointment to the School Committee:** Gary asked Carol Lombardo for the School Committee's recommendation. Carol replied that their recommendation was still Mary Kay Pinkham for the vacancy. Terry spoke to say that she backs the School Committee in their recommendation. Larry commented that he did feel it was important to have a parent on the committee which one of the applicants is. Gary said that he remembered it being customary to have at least one parent on the committee and he felt that was important as well. Mary

Kay felt that her background in education and leadership would be beneficial. If not appointed Mary Kay said she would most likely run for the seat at the election in May. Phil MaGovern has been going to the School Committee meetings for some time and is looking to represent as a parent. He stated he would definitely run at the election if not appointed this evening. He is hoping to bring diversity to the committee. The Board felt both candidates would be a good fit and that it was a tough decision. Gary made a motion to appoint Phil and Larry seconded. The vote was two in favor one against. Brandi had submitted an application to join Lyn O'Brien and Laurie Nikituk on the Scholarship Committee. Gary made a motion to appoint Brandi, Larry seconded and motion passed unanimously.

**Liquor License:** The Board read the attached list of Liquor License renewals. There have been no infractions by any of the establishments that the Board has been made aware of. The Board signed the renewals. Gary had filed a disclosure with the Town Clerk in regard to Fratelli's.

**Highway Garage Space:** The Board discussed the opportunity to lease 4,300 sq. ft. of garage space. The challenge was going to be the distance between the Highway garage and this leased space. For logistic reasons Derek wasn't in favor of leasing the space. Larry agreed that being so far from the main garage and tools would be problematic. Gary made a motion to pass on leasing the space but appreciated being able to explore the opportunity. Terry seconded and the motion passed unanimously.

**Transfer Station Fees:** The Board discussed the proposed increases to the Transfer Station passes and the items that can be disposed of there. They voted to increase the residential pass to \$90.00 and leave it at \$50.00 for anyone 70 or older. The commercial pass with stay at \$300.00 and there will also be a short term rental pass for \$300.00 that owners can leave for their tenants and or cleaning personnel to use. Attached is a list of the cost to dispose of certain items which was also updated.

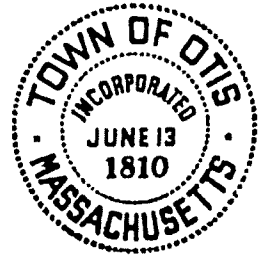
**Holiday Schedules:** Brandi stated that many offices will have varying schedules with the upcoming Holidays and encouraged everyone to call ahead if they had business. The Board decided to skip the meeting on the 27<sup>th</sup> unless an emergency arose.

**Review & Approval of Warrants:** Payroll and vendor warrants are on the table for signature.

**Not Anticipated:** Brandi stated that Town Counsel was good with the recent personnel policy changes and that they had gone out to all the departments for comment. There were no comments from departments. The Board voted unanimously to adopt the changes.

**Adjournment:** 8:10 PM.

**TOWN OF OTIS**  
BOARD OF SELECTMEN ♦ BOARD OF HEALTH  
Town Hall, One North Main Road, P.O. Box 237  
Otis, Massachusetts 01253-0237  
(413) 269-0100 ♦ Facsimile (413) 269-0104



2023 Liquor License Renewals

- EOS Enterprises, Inc. dba Katies Country Store
- L&M Auto, Inc dba Papa's Healthy Food & Fuel
- Otis Poultry Farm, Inc.
- K.T.I. Restaurant Associates, Inc dba Know Trail Inn
- Otis Ridge Ski Area, LLC
- Fratelli's, LLC dba Fratelli's Restaurant

# TOWN OF OTIS

## Rules and Regulations for Transfer Station

**Effective 1/1/23**

Compactor Station usage is limited to Town of Otis Residents and taxpayers, and refuse created within the Town only. Revocation of permit will take place for those not adhering to the rules and regulations. 1st offense - 60 day suspension from when violation was discovered; 2nd offense-90 day suspension; 3<sup>rd</sup> offense-permanent revocation.

### Compactor Operating Hours

Monday 7 a.m. to 3 p.m.

Thursday 10 a.m. to 6 p.m.

Saturday 7 a.m. to 3 p.m.

Sunday 9 a.m. to 4 p.m.

The Compactor Station will be closed on the following holidays; New Years Day, Martin Luther King Day, Presidents Day, Patriots Day, Easter Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veterans Day, closed Thanksgiving Day, only open half day Christmas Eve and closed Christmas Day. It will be open the day following any holiday that was observed on a regularly scheduled day.

(Please note ½ days for Transfer Station are 11:00am closing times)\

### **FEEES**

**Residential/Household:**            \$90.00. *One Sticker per vehicle up to two vehicles  
(additional sticker \$20.00.)*

**Seniors (70+)**                         \$50.00

**Rental Property/Air B&B:**        \$300.00

**Business/Commercial:**            \$300.00 Commercial Permits are available to retail businesses, **not contractors** and are only for trash generated at the location of the business. Commercial Permit Holders must still pay the same fees as Residential Permit holders for items listed here.

### ALL Loads Have to be checked in with Attendant

**FLAGS:**                                    All flags must be given to attendant for proper disposal.

**Demolition Debris:**                No Contractors.  
\$30.00 per yard in addition to required compactor permit.  
Disposal in open containers only. NO DISPOSAL OF  
ASBESTOS PRODUCTS.

**Bulky Waste Material:**            \$5.00 each Tables, chairs, desks  
\$10.00 dressers  
\$15.00 recliner  
\$20.00 couch, love seat  
\$30.00 sleeper sofa (Metal sleeper frame has to be removed)  
\$30.00 sectional

<b><u>Mattresses:</u></b>	\$30.00 Each. As of November 1, 2022 mattress recycling is Mandatory. Do not leave outside before bringing to transfer station. Do not bring mattresses to transfer station when it is raining or snowing. Do not bring mattresses with other demo that can contaminate the mattress
<b><u>Leaf/Yard Waste:</u></b>	No Contractors. Disposal allowed ONLY in composting area.
<b><u>Brush:</u></b>	No Contractors. <b>Schedule:</b> Last Saturday of May, June, July, August. Limitations: <b>Material shall not exceed 4' in length, 3"-4" thickness, and all branches and offshoots to be removed before disposal.</b>
<b><u>Appliances:</u></b>	No Contractors. \$5.00 per piece
<b><u>Appliances containing Freon:</u></b>	\$20.00. Doors have to be removed on Refrigerators and Freezers
<b><u>Tires:</u></b>	\$6.00 each (car/pickup truck), \$25 Tractor Trailer, NO Tractor or Loader Tires Accepted
<b><u>Propane Tanks:</u></b>	\$6.00 each. 20lbs Gas Grill tank \$1.00 each 1 lbs tank
<b><u>TV/Computer Monitors:</u></b>	\$5.00 printers, lab tops, computer towers, sm electronic items \$15.00 TV/Monitors up to 20" \$20.00 TV/Monitors 21" to 40" \$25.00 TV 41"+
<b><u>Items Containing Mercury:</u></b>	No Charge Fluorescent Light Bulbs and Thermostats
<b><u>Metal:</u></b>	No Charge. Anything other than metal HAS TO BE REMOVED
<b><u>Lead Acid Batteries:</u></b>	No Charge
<b><u>Bulky Rigid Plastic:</u></b>	No Charge. Refer to sign at transfer station for what's acceptable
<b><u>Household Batteries:</u></b>	No Charge. See Attendant for disposal
<b><u>Textiles:</u></b>	No Charge. As of November 1, 2022 Textile recycling is Mandatory. There is a blue bin for recycling textiles.
<b><u>Books:</u></b>	No Charge. There are white bins for recycling books.
<b><u>Donation Shed:</u></b>	No Charge. THIS IS NOT A SWAP SHOP, DONATION ONLY, Acceptable items are: kitchen accessories, small décor items, small musical instruments, dvds, bicycles, small kids toys, board games