

**TOWN OF OTIS**  
**BOARD OF SELECTMEN ♦ BOARD OF HEALTH**  
Town Hall, One North Main Road, P.O. Box 237  
Otis, Massachusetts 01253-0237  
(413) 269-0100 ♦ Facsimile (413) 269-0104



Berkshire SS:

To Russell Loring, Constable, and Blake Middleton, Moderator, of the Town of Otis in the County of Berkshire,

**GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in Town Affairs to meet in the Otis Town Hall/Community Center, One North Main Road, in said Town on **Tuesday, May 24, 2016** for the election of the following Town Officers and terms thereof:

- 1 SELECTPERSON FOR 3 (THREE) YEARS
- 1 MODERATOR FOR 1 (ONE) YEAR
- 1 TREE WARDEN FOR 1 (ONE) YEAR
- 1 TOWN CLERK FOR 3 (THREE) YEARS
- 1 FINANCE BOARD MEMBER FOR 3 (THREE) YEARS
- 1 ASSESSOR FOR 3 (THREE) YEARS
- 1 CEMETERY COMMISSIONER FOR 3 (THREE) YEARS
- 1 CEMETERY COMMISSIONER FOR 1 (ONE) YEAR
- 1 LIBRARY TRUSTEE MEMBER FOR 3 (THREE) YEARS
- 1 PLANNING BOARD MEMBER FOR 5 (FIVE) YEARS
- 1 SCHOOL COMMITTEE MEMBERS FOR 1 (ONE) YEARS

And the Selectmen give notice that the polls shall open for the Election of Officers at 10 o'clock in the forenoon of Tuesday, May 24, 2016 in the Otis

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Town Hall and may be closed at 7 o'clock in the evening of that day; and that the laws governing elections in the Commonwealth shall be enforced, and the Australian system of voting shall be used with the voting machine.

**You are also required to notify and warn the inhabitants of said Town, qualified to vote in Town Affairs to meet in the Otis Town Hall, One North Main Road, on Tuesday, May 17, 2016 at 7 p.m. then and there to act upon the following articles, namely:**

ARTICLE 1: To receive the reports of the various Town Officers and act thereon.

ARTICLE 2: To raise and appropriate such money as may be necessary to defray the Town's expenses for this fiscal year. See appropriations list attached at end of Warrant.

ARTICLE 3: To see if the Town will vote to appropriate the sum of \$111,572.00 for the purpose of paying the principal and interest due in fiscal 2017 for the second of five annual payments for the 2016 KME fire truck purchased in FY16 and to take said sum from free cash; or take any other action thereon.

ARTICLE 4: To see if the Town will vote to appropriate the sum of \$15,000.00 or any other sum to pay for the demolition of the old meeting house in East Otis and to take said sum from free cash; or take any other action thereon.

ARTICLE 5: To see if the Town will vote to appropriate the sum of \$15,000.00 or any other sum for the replacement of the gym floor in the Otis Town Hall and to take said sum from free cash; or take any other action thereon.

ARTICLE 6: To see if the Town will vote to expend \$86,077.00 or any other sum for the purpose of paying the principal and interest due in fiscal 2017 for the second of three years of payments for the Western Star Truck purchased in FY15 and to take said sum from free cash; or take any other action thereon.

ARTICLE 7: To see if the Town will vote to accept \$179,437.00 or any other sum as an Available Fund under the Chapter 90 State Aid to Highways Program; or take any other action thereon.

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ARTICLE 8: To see if the Town will vote to appropriate \$63,200.00 or any other sum for the operation and maintenance of the municipal sewer system and to meet the appropriation, transfer funds from the sewer user fees; or take any other action thereon.

ARTICLE 9: To see if the Town will vote to maintain separate Revolving Funds pursuant to MGL, Chapter 44, Section 53E ½ for the following fees. Fees received by Town Officials shall be credited to the respective revolving fund and expended for payment only by the authorization of the Town Treasurer. Respective expenditures from said Revolving Funds shall not exceed the amounts shown below for Fiscal Year 2017 without prior approval from the Board of Selectmen:

Plumbing & Gas Inspector	\$15,000.00
Wire Inspector	\$15,000.00
Fire Department Inspections	\$6,000.00
Sanitation Inspector	\$9,000.00
Recreation Commission	\$5,000.00
Demolition Debris Removal	\$25,000.00
Cemetery	\$2,000.00

ARTICLE 10: To see if the Town will vote to appropriate the sum of \$10,000.00 or any other sum to purchase turnout gear washing equipment for the Fire Department and to take said sum from free cash; or take any other action thereon.

ARTICLE 11: To see if the Town will vote to appropriate the sum of \$100,000.00 or any other sum for the replacement of the 2009 GMC Dump Truck and to take said sum from free cash; or take any other action thereon.

ARTICLE 12: To see if the Town will vote to appropriate the sum of \$50,000.00 or any other sum for the replacement of the 2009 Sierra Pickup Truck and to take said sum from free cash; or take any other action thereon.

ARTICLE 13: To see if the Town will vote to appropriate the sum of \$461.16 to pay four FY15 invoices; \$87.19 due the Berkshire Eagle for advertising; \$36.67 due Viktoria Seavey for services rendered; \$218.65 due Peter Kolodiej for mileage; \$40.00 due RW's Inc.; \$78.65 due Verizon and to take said sum from free cash; or take any other action thereon.

ARTICLE 14: To see if the Town will vote to transfer the sum of \$44,000.00 from the FY16 Principal Assessors Salary line to the FY16 Assessors Expenses line; or take any other action thereon.

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ARTICLE 15: To see if the Town will vote to ask the Board of Selectmen to consider appointment of the current Police Chief, Roberta Sarnacki, to a three (3) year term; or take any other action thereon.

(Petitioned article; the entire text reads “This petition for a warrant article is proposed by the undersigned, and respectfully requests that the Town of Otis ask the Board of Selectmen, to consider appointment of the current Police Chief, Roberta Sarnacki, to a three (3) year term. Roberta’s continued performance, and dedication to this position has warranted such a measure, and such an appointment would help to remove personality and politics from the equation. We, the undersigned Thank You for your consideration of this request.”)

ARTICLE 16: To see if the town will vote to instruct the Board of Selectmen to not reappoint the current Chief of Police to that position or as a member of the Otis Police Department for fiscal year 2017 and any year there after; or take any other action thereon. (Petitioned article)

*And you are hereby directed to serve this warrant by posting true and attested copies thereof in three public places as designated by said Town of Otis seven days at least before the time of said meeting.*

*Hereof fail not and make due return of this warrant with your doings thereon to the Town Clerk at the time and place aforesaid. Given under our hands this twenty-sixth day of April in the year Two Thousand and Sixteen.*

Respectfully submitted:

The Board of Selectmen

\_\_\_\_\_  
Roberta Sarnacki, Chair

*William Hiller*  
\_\_\_\_\_  
William Hiller

*Donald Hawley*  
\_\_\_\_\_  
Donald Hawley

Approved by the Finance Board

*Walter Engels*  
\_\_\_\_\_  
Walter Engels, Chair

*Michael Ernst*  
\_\_\_\_\_  
Michael Ernst

*Therese Gould*  
\_\_\_\_\_  
Therese Gould

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I have this day posted three true attest copies in three designated places in the Town of Otis.

Russell Loring

*Russell Loring, Constable*

April 27 2016  
Date

**AMOUNTS FOR ARTICLE 2  
FOR FISCAL YEAR 2017**

<b>GENERAL GOVERNMENT</b>		<b>FY17</b>	<b>FY16</b>
1	ASSESSORS EXPENSES 015141.700	\$ 69,650.00	\$ 17,500.00
2	ASSESSORS CLERK 015141.115	\$ -	\$ 2,500.00
3	ASSESSORS PRINC ASSESS SALARY 015141.113	\$ -	\$ 53,688.73
4	ASSESSORS SALARIES 015141.114	\$ 9,500.00	\$ 9,500.00
5	AUDIT 015159.700	\$ 12,000.00	\$ -
6	CONSERVATION COMM EXPENSES 015171.700	\$ 5,750.00	\$ 4,250.00
7	CONSERVATION COMM SALARY 015171.113	\$ 5,037.00	\$ 4,890.00
8	ELECTRICITY 015472.000	\$ 52,500.00	\$ 50,520.00
9	ERBE BUILDING 015192.405	\$ 3,700.00	\$ 3,700.00
10	FINANCE BOARD EXPENSES 015131.700	\$ 332.00	\$ 332.00
11	FINANCE BOARD SALARIES 015131.113	\$ 1,700.00	\$ 1,000.00
12	GIFTS AND FLOWERS 015162.000	\$ 750.00	\$ 750.00
13	HEATING/FURNACE 015192.404	\$ 63,500.00	\$ 60,000.00
14	LEGAL EXPENSES 015151.702	\$ 20,000.00	\$ 20,000.00
15	MAINTENANCE EXPENSES 015192.117	\$ 43,200.00	\$ 42,200.00
16	MAINTENANCE LABOR 015192.116	\$ 111,320.13	\$ 107,549.71
17	MAINTENANCE SUPER SALARY 015192.119	\$ 57,643.95	\$ 54,899.00
18	ASST MAINT SUPER SALARY 015192.120	\$ 12,001.00	\$ 11,651.46
19	OFFICE SUPPLIES 015136.000	\$ 9,500.00	\$ 9,500.00
20	PLANNING BOARD EXPENSES 015175.700	\$ 1,850.00	\$ 1,850.00
21	PLANNING BOARD CLERK 015175.113	\$ 3,000.00	\$ 3,000.00
22	SELECTMEN'S EXPENSES 015122.700	\$ 3,415.00	\$ 3,415.00
23	SELECTMEN'S SECRETARY 015122.114	\$ 23,652.00	\$ 22,440.00
24	SELECTMEN'S SALARIES 015122.113	\$ 11,000.00	\$ 9,800.00
25	TECHNOLOGY 015192.003	\$ 51,000.00	\$ 49,183.80
26	TOWN ACCOUNTANT EXPENSES 015135.400	\$ 1,600.00	\$ 1,100.00
27	TOWN ACCOUNTANT SALARY 015135.113	\$ 17,697.72	\$ 17,182.22
28	TOWN ADMINISTRATOR 015123.113	\$ 56,170.55	\$ 54,800.54
29	TOWN CLERK EXPENSES 015161.700	\$ 6,168.00	\$ 6,975.00
30	TOWN CLERK SALARY 015161.113	\$ 37,145.51	\$ 33,793.76
31	TOWN CLERK ELECT/REGISTRATION 015162.700	\$ 12,125.00	\$ 6,975.00
32	TOWN CLERK ELECTIONS SALARIES 015162.113	\$ 5,040.00	\$ 3,790.00
33	TOWN COLLECTOR EXPENSES 015146.700	\$ 19,750.00	\$ 18,650.00
34	TOWN COLLECTOR SALARY 015146.113	\$ 38,811.76	\$ 37,313.64
35	TOWN HALL 015192.400	\$ 14,300.00	\$ 14,300.00
36	TOWN HALL ADMIN ASSISTANT 015192.113	\$ 34,070.40	\$ 32,448.00
37	TOWN REPORT 015195.700	\$ 4,350.00	\$ 4,350.00
38	TOWN TREASURER EXPENSES 015145.700	\$ 7,450.00	\$ 5,550.00
39	TOWN TREASURER SALARY 015145.113	\$ 18,697.69	\$ 18,182.22
40	ZBA EXPENSES 015176.700	\$ 3,000.00	\$ 3,000.00
41	ZBA CLERICAL 015176.113	\$ 3,600.00	\$ 3,600.00
<b>TOTAL GENERAL GOVERNMENT</b>		<b>\$ 851,977.71</b>	<b>\$ 806,130.07</b>

PROTECTION OF PERSONS AND PROPERTY		FY17	FY16
42	ANIMAL CONTROL OFFICER 015292.113	\$ 5,030.00	\$ 5,030.00
43	BUILDING INSPECTOR EXPENSES 015241.113	\$ 4,900.00	\$ 4,900.00
44	BUILDING INSPECTOR SALARY 015241.700	\$ 51,333.23	\$ 48,888.79
45	ASSTBUILDING INSPECTOR SALARY 015241.701	\$ 3,500.00	\$ 3,500.00
46	EMERGENCY MANAGEMENT 015291.700	\$ 17,250.00	\$ 16,750.00
47	FIRE DEPARTMENT EXPENSES 015220.700	\$ 41,240.00	\$ 39,490.00
48	FIRE CHIEF SALARY 015220.113	\$ 4,000.00	\$ 3,500.00
49	FIRST ASST. FIRE CHIEF 015220.114	\$ 2,500.00	\$ 2,000.00
50	INSPECTORS 015249.000	\$ 1,000.00	\$ 1,000.00
51	OTIS RESCUE SQUAD 015215.700	\$ 163,310.92	\$ 152,511.31
52	POLICE DEPARTMENT EXPENSES 015210.702	\$ 17,185.00	\$ 15,985.00
53	POLICE DEPARTMENT LABOR 015210.114	\$ 71,090.70	\$ 66,427.80
54	POLICE CHIEF SALARY 015210.113	\$ 14,376.61	\$ 14,103.50
55	TREE WARDEN 015294.113	\$ 500.00	\$ 500.00
<b>TOTAL PROTECTION OF PERSONS AND PROPERTY</b>		<b>\$ 397,216.46</b>	<b>\$ 374,586.40</b>
EDUCATION		FY17	FY16
56	SCHOLARSHIP COMMITTEE 015300.006	\$ 8,000.00	\$ 8,000.00
57	SCHOOL 015300.002	\$ 2,426,967.00	\$ 2,337,787.00
58	SCHOOL BOND 015300.001	\$ 71,333.00	\$ 80,073.97
59	SCHOOL COMMITTEE 015300.003	\$ 1,700.00	\$ 1,700.00
<b>TOTAL EDUCATION</b>		<b>\$ 2,508,000.00</b>	<b>\$ 2,427,560.97</b>
PUBLIC WORKS AND FACILITIES		FY17	FY16
60	CEMETERY 015491.115	\$ 12,950.00	\$ 15,200.00
61	GAS AND DIESEL 015471.000	\$ 52,700.00	\$ 52,700.00
62	HEALTH AGENT EXPENSES	\$ 2,800.00	\$ 2,800.00
63	HEALTH AGENT SALARY 015433.113	\$ 3,965.06	\$ 3,868.35
64	HEALTH BACKUP SALARY 015433.115	\$ 10,984.29	\$ 10,716.38
65	HEALTH AND SANITATION 015433.700	\$ 141,350.00	\$ 140,150.00
66	HEALTH WWTP CHIEF OPERATOR	\$ 55,167.00	\$ 53,560.00
67	HIGHWAY EXPENSES 015422.110	\$ 154,900.00	\$ 153,900.00
68	HIGHWAY GARAGE 015422.800	\$ 8,900.00	\$ 8,700.00
69	HIGHWAY LABOR 015422.114	\$ 87,494.10	\$ 87,716.30
70	HIGHWAY ROAD MACHINE MAINT 015422.700	\$ 50,300.00	\$ 45,300.00
71	HIGHWAY SNOW EXPENSES 015423.115	\$ 102,600.00	\$ 102,665.00
72	HIGHWAY SNOW REMOVAL LABOR 015423.113	\$ 76,862.90	\$ 77,726.50
73	HIGHWAY SUPER SALARY 015422.113	\$ 64,260.00	\$ 61,200.00
74	SANITATION INSPECTOR 015433.114	\$ 1,500.00	\$ 1,500.00
<b>TOTAL PUBLIC WORKS AND FACILITIES</b>		<b>\$ 826,733.35</b>	<b>\$ 817,702.53</b>

HUMAN SERVICES		FY17	FY16
75	ANIMAL INSPECTOR 015292.00	\$ 500.00	\$ 500.00
76	COMMUNITY HEALTH 015529.000	\$ 1,000.00	\$ 1,000.00
77	CONSTRUCT INC. 015599.204	\$ 200.00	\$ 200.00
78	COUNCIL ON AGING 015541.700	\$ 13,110.00	\$ 12,760.00
79	MENTAL HEALTH 015599.200	\$ 584.62	\$ 584.62
80	SHINE 015541.701	\$ 500.00	\$ 500.00
81	VETERANS BENEFITS 015543.600	\$ 25,000.00	\$ 30,000.00
82	VETERANS DISTRICT ASSESSMENT 015543.700	\$ 7,168.80	\$ 6,997.52
83	VISITING NURSE ASSOCIATION 015522.700	\$ 3,969.00	\$ 3,969.00
<b>TOTAL HUMAN SERVICES</b>		<b>\$ 52,032.42</b>	<b>\$ 56,511.14</b>
CULTURE AND RECREATION		FY17	FY16
84	CELEBRATIONS 015692.000	\$ 9,500.00	\$ 8,300.00
85	CULTURAL COUNCIL 015699.000	\$ 5,000.00	\$ 5,000.00
86	HISTORICAL COMMISSION 015691.700	\$ 3,600.00	\$ 3,600.00
87	LIBRARY 015610.700	\$ 62,407.00	\$ 60,885.00
88	RECREATION EXPENSES 015630.000	\$ 28,913.00	\$ 30,831.00
89	RECREATION SALARIES 015630.113	\$ 31,834.06	\$ 30,555.66
90	SOUTH BERK LIT NET 015610.701	\$ 400.00	\$ 400.00
<b>TOTAL CULTURE AND RECREATION</b>		<b>\$ 141,654.06</b>	<b>\$ 139,571.66</b>
INTERGOVERNMENTAL EXPENSES		FY17	FY16
91	BERK CTY RETIREMENT 015911.170	\$ 151,874.00	\$ 151,648.00
92	BERK REG PLAN COMM 015840.664	\$ 1,192.69	\$ 1,163.60
<b>TOTAL INTERGOVERNMENTAL EXPENSES</b>		<b>\$ 141,654.06</b>	<b>\$ 152,811.60</b>
MISCELLANEOUS EXPENSES		FY17	FY16
93	HEALTH INSURANCE 015914.170	\$ 247,680.00	\$ 235,260.00
94	INSURANCE 015945.740	\$ 67,868.10	\$ 65,832.57
95	MEDICARE 015914.171	\$ 16,000.00	\$ 16,000.00
96	RESERVE FUND 015940.700	\$ 13,000.00	\$ 13,000.00
97	UNEMPLOYMENT 015913.170	\$ 12,000.00	\$ 8,000.00
<b>TOTAL MISCELLANEOUS EXPENSES</b>		<b>\$ 356,548.10</b>	<b>\$ 338,092.57</b>
<b>TOTAL GENERAL GOVERNMENT</b>		<b>\$ 851,977.71</b>	<b>\$ 806,130.07</b>
<b>TOTAL PROTECTION OF PERSONS AND PROPERTY</b>		<b>\$ 397,216.46</b>	<b>\$ 374,586.40</b>
<b>TOTAL EDUCATION</b>		<b>\$ 2,508,000.00</b>	<b>\$ 2,427,560.97</b>
<b>TOTAL PUBLIC WORKS AND FACILITIES</b>		<b>\$ 826,733.35</b>	<b>\$ 817,702.53</b>
<b>TOTAL HUMAN SERVICES</b>		<b>\$ 52,032.42</b>	<b>\$ 56,511.14</b>
<b>TOTAL CULTURE AND RECREATION</b>		<b>\$ 141,654.06</b>	<b>\$ 139,571.66</b>
<b>TOTAL INTERGOVERNMENTAL EXPENSES</b>		<b>\$ 153,066.69</b>	<b>\$ 152,811.60</b>
<b>TOTAL MISCELLANEOUS EXPENSES</b>		<b>\$ 356,448.10</b>	<b>\$ 338,092.57</b>
<b>TOTAL BUDGET</b>		<b>\$ 5,287,128.79</b>	<b>\$ 5,112,966.94</b>