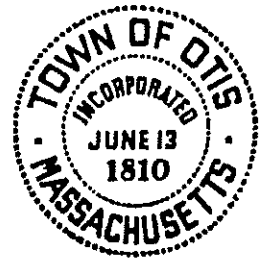


TOWN OF OTIS
BOARD OF SELECTMEN ♦ BOARD OF HEALTH
Town Hall, One North Main Road, P.O. Box 237
Otis, Massachusetts 01253-0237
(413) 269-0100 ♦ Facsimile (413) 269-0104



Berkshire SS:

To Russell Loring, Constable, of the Town of Otis in the County of Berkshire,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in Town Affairs to meet in the Otis Town Hall/Community Center, One North Main Road, in said Town on **Tuesday, May 23, 2017** for the election of the following Town Officers and terms thereof:

- 1 SELECTPERSON FOR 3 (THREE) YEARS
- 1 MODERATOR FOR 1 (ONE) YEAR
- 1 TREE WARDEN FOR 1 (ONE) YEAR
- 1 TOWN TREASURER FOR 3 (THREE) YEARS
- 1 FINANCE BOARD MEMBER FOR 3 (THREE) YEARS
- 1 ASSESSOR FOR 3 (THREE) YEARS
- 1 CEMETERY COMMISSIONER FOR 3 (THREE) YEARS
- 1 CONSTABLE FOR 3 (THREE) YEARS
- 1 LIBRARY TRUSTEE MEMBER FOR 3 (THREE) YEARS
- 1 PLANNING BOARD MEMBER FOR 5 (FIVE) YEARS
- 1 SCHOOL COMMITTEE MEMBER FOR 3 (THREE) YEARS

And the Selectmen give notice that the polls shall open for the Election of Officers at 10 o'clock in the forenoon of Tuesday, May 23, 2017 in the Otis Town Hall and may be closed at 7 o'clock in the evening of that day; and that the laws governing elections in the Commonwealth shall be enforced, and the Australian system of voting shall be used with the voting machine.

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You are also required to notify and warn the inhabitants of said Town, qualified to vote in Town Affairs to meet in the Otis Town Hall, One North Main Road, on Tuesday, May 16, 2017 at 7 p.m. then and there to act upon the following articles, namely:

ARTICLE 1: To receive the reports of the various Town Officers and act thereon.

ARTICLE 2: To raise and appropriate such money as may be necessary to defray the Town's expenses for this fiscal year. See appropriations list attached at end of Warrant.

ARTICLE 3: To see if the Town will vote to expend the sum of \$111,572.00 or any other sum for the purpose of paying the principal and interest due in fiscal 2018 for the third of five annual payments for the 2016 KME fire truck purchased in FY16 and to take said sum from free cash; or take any other action thereon.

ARTICLE 4: To see if the Town will vote to expend \$81,086.77 or any other sum for the purpose of paying the principal and interest due in fiscal 2018 for the second of three years of payments for the Western Star Truck purchased in FY15 and to take said sum from free cash; or take any other action thereon.

ARTICLE 5: To see if the Town will Vote to expend the sum of \$24,443.85 or any other sum for paying the interest due in FY18 on funds borrowed for the Otis Fiber Project and to take said sum from free cash; or take any other action thereon.

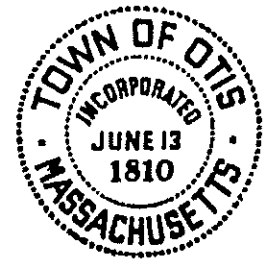
ARTICLE 6: To see if the Town will vote to expend the sum of \$349,943.13 or any other sum in FY18 in principal and interest for the wind project bond and to take said sum from wind project revenue; or take any other action thereon. (\$88,378.30 of this amount is reimbursed by the federal government)

ARTICLE 7: To see if the Town will vote to accept \$179,437.00 or any other sum as an Available Fund under the Chapter 90 State Aid to Highways Program; or take any other action thereon.

ARTICLE 8: To see if the Town will vote to appropriate \$68,500.00 or any other sum for the operation and maintenance of the municipal sewer system and to meet the appropriation, transfer funds from the sewer user fees; or take any other action thereon.

ARTICLE 9: To see if the Town will vote to maintain separate Revolving Funds pursuant to MGL, Chapter 44, Section 53E ½ for the following fees. Fees received by Town

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Officials shall be credited to the respective revolving fund and expended for payment only by the authorization of the Town Treasurer. Respective expenditures from said Revolving Funds shall not exceed the amounts shown below for Fiscal Year 2018 without prior approval from the Board of Selectmen:

Plumbing & Gas Inspector	\$15,000.00
Wire Inspector	\$15,000.00
Fire Department Inspections	\$6,000.00
Sanitation Inspector	\$9,000.00
Recreation Commission	\$5,000.00
Demolition Debris Removal	\$25,000.00
Cemetery	\$2,000.00
Tax Title	\$10,000.00

ARTICLE 10: To see if the Town will vote to expend the sum of \$6,500.00 or any other sum for the purchase of an Adaptive Motion Trainer for the Recreation Center and to take said sum from free cash; or take any other action thereon.

ARTICLE 11: To see if the Town will vote to expend the sum of \$50,000.00 or any other sum for the reclamation and resurfacing of the East Otis Fire Station Parking driveway and parking area and to take said sum from free cash; or take any other action thereon.

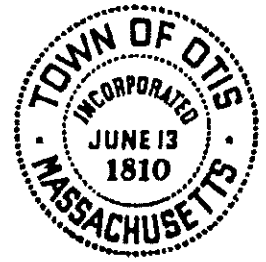
ARTICLE 12: To see if the Town will vote to appropriate the sum of \$54,000.00 or any other sum to purchase a 2017 Chevrolet Tahoe for the police department to replace the 2010 Expedition and to take said sum from free cash; or take any other action thereon.

ARTICLE 13: To see if the Town will vote to appropriate the sum of \$50,000.00 or any other sum for the purchase of a 4W drive Sierra 3500 pick-up truck with sander to replace the Maintenance Department's 2009 pick-up and to take said sum from free cash; or take any other action thereon.

ARTICLE 14: To see if the Town will vote to expend the sum of \$100,000.00 or any other sum for repairs to the East Otis School House and to take said sum from free cash; or take any other action thereon.

ARTICLE 15: To see if the Town will vote to transfer the sum of \$400,000.00 or any other sum from free cash to the Stabilization Fund; or take any other action thereon.

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ARTICLE 16: To see if the Town will vote to accept a gift of the Farmington River Regional School District of an approximately 9.31 acre parcel of land located behind the Otis Highway Garage; being a portion of those premises transferred by the Inhabitants of Otis to the Farmington River Regional School and recorded in the Berkshire Middle District Registry of Deeds at Book 1497, Page 727, and to authorize the Board of Selectmen to execute any and all documents in connection with said transfer; or to take any other action in relation thereto.

ARTICLE 17: To see if the Town will vote to accept a gift of the St. Paul's Episcopal Church from the Episcopal Missions of Western Massachusetts, and accompanying land, recorded in the Berkshire Middle District Registry of Deeds at Book 4949, Page 78, and Book 5677, Page 345 with an accompanying agreement by the Episcopal Missions of Western Massachusetts to indemnify the Town for the cost and expense of defending any legal claim made by the legal successor of the Wardens of the Protestant Episcopal Society of Otis made within two years of the transfer, and to authorize the Board of Selectmen to execute any and all documents in connection with said transfer, or to take any other action in relation thereto.

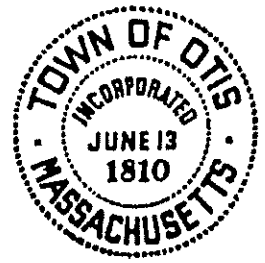
ARTICLE 18: To see if the town will vote to expend the sum of \$10,000.00 for an engineering report for the St. Paul's Church and to take said sum from free cash; or take any other action thereon.

ARTICLE 19: To see if the Town will vote to accept conveyance of title to the property known as St. Paul's Episcopal Church and identified and described in a deed recorded in the Berkshire County Registry of Deeds at Book 4949, Page 78 and Book 5677, Page 345 from the Episcopal Missions of Western Massachusetts in consideration of one dollar (\$1.00) or take any other action thereon. (petitioned article)

ARTICLE 20: To see if the Town will vote, pursuant to M.G.L. Ch.41, Section 81A, to reduce the number of Planning Board members from seven (7) to five (5) as follows; by rescinding Article 28 of the May 20th 2008 annual town meeting that expanded the board membership from five (5) to seven (7) and eliminating the two positions that Article 28 created; or take any other action thereon. (petitioned article)

ARTICLE 21: To see if the Town will vote to accept Sections 3 to 7, inclusive, of Chapter 44B of the General Laws, otherwise known as the Massachusetts Community Preservation Act, by approving a surcharge on real property for the purposes permitted by said Act, including the acquisition, creation and preservation of open space, the acquisition, preservation, rehabilitation and restoration of historic resources, the acquisition, creation, preservation, rehabilitation and restoration of land for recreational

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use, the acquisition, creation, preservation and support of community housing, and the rehabilitation and restoration of such open space and community housing that is acquired or created as provided under said Act; that the amount of such surcharge on real property shall be 3% of the annual real estate tax levy against real property commencing in fiscal year 2020 and that the Town accept the exemptions from such surcharge permitted under Section 3(e) of said Act: property owned and occupied as a domicile by any person who qualifies for low income housing or low or moderate income senior housing in the Town, as defined in Section 2 of said Act, §2A, \$100,000 of the value of each taxable parcel of residential real property and \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of said Chapter 59; or take any other action thereon. (petitioned article)

Respectfully submitted:

The Board of Selectmen

Roberta Sarnacki

Roberta Sarnacki, Chair

William Hiller

William Hiller

Donald Hawley

Donald Hawley

Approved by the Finance Board

Walter J. Engels

Walter Engels, Chair

Michael Ernst

Michael Ernst

Therese Gould

Therese Gould

I have this day posted three true attest copies in three designated places in the Town of Otis.

Russell Loring

Russell Loring, Constable

May 8 2017

Date

**AMOUNTS FOR ARTICLE 2
FOR FISCAL YEAR 2018**

GENERAL GOVERNMENT		FY18	FY17
1	ASSESSORS EXPENSES 015141.700	\$ 68,850.00	\$ 69,650.00
2	ASSESSORS CLERK 015141.115	\$ -	\$ -
3	ASSESSORS PRINC ASSESS SALARY 015141.113	\$ -	\$ -
4	ASSESSORS SALARIES 015141.114	\$ 10,100.00	\$ 9,500.00
5	AUDIT 015159.700	\$ 12,000.00	\$ 12,000.00
6	CONSERVATION COMM EXPENSES 015171.700	\$ 8,250.00	\$ 5,750.00
7	CONSERVATION COMM SALARY 015171.113	\$ 5,130.00	\$ 5,037.00
8	ELECTRICITY 015472.000	\$ 52,500.00	\$ 52,500.00
9	ERBE BUILDING 015192.405	\$ 3,700.00	\$ 3,700.00
10	FINANCE BOARD EXPENSES 015131.700	\$ 332.00	\$ 332.00
11	FINANCE BOARD SALARIES 015131.113	\$ 1,700.00	\$ 1,700.00
12	GIFTS AND FLOWERS 015162.000	\$ 750.00	\$ 750.00
13	HEATING/FURNACE 015192.404	\$ 63,500.00	\$ 63,500.00
14	LEGAL EXPENSES 015151.702	\$ 20,000.00	\$ 20,000.00
15	MAINTENANCE EXPENSES 015192.117	\$ 45,200.00	\$ 43,200.00
16	MAINTENANCE LABOR 015192.116	\$ 112,184.80	\$ 111,320.13
17	MAINTENANCE SUPER SALARY 015192.119	\$ 59,949.70	\$ 57,643.95
18	ASST MAINT SUPER SALARY 015192.120	\$ 12,241.02	\$ 12,001.00
19	OFFICE SUPPLIES 015136.000	\$ 9,500.00	\$ 9,500.00
20	PLANNING BOARD EXPENSES 015175.700	\$ 1,850.00	\$ 1,850.00
21	PLANNING BOARD CLERK 015175.113	\$ 3,000.00	\$ 3,000.00
22	SELECTMEN'S EXPENSES 015122.700	\$ 3,415.00	\$ 3,415.00
23	SELECTMEN'S SECRETARY 015122.114	\$ 24,360.00	\$ 23,652.00
24	SELECTMEN'S SALARIES 015122.113	\$ 11,000.00	\$ 11,000.00
25	TECHNOLOGY 015192.003	\$ 60,641.48	\$ 51,000.00
26	TOWN ACCOUNTANT EXPENSES 015135.400	\$ 1,600.00	\$ 1,600.00
27	TOWN ACCOUNTANT SALARY 015135.113	\$ 18,051.67	\$ 17,697.72
28	TOWN ADMINISTRATOR 015123.113	\$ 57,855.00	\$ 56,170.55
29	TOWN CLERK EXPENSES 015161.700	\$ 6,393.00	\$ 6,168.00
30	TOWN CLERK SALARY 015161.113	\$ 38,259.87	\$ 37,145.51
31	TOWN CLERK ELECT/REGISTRATION 015162.700	\$ 10,375.00	\$ 12,125.00
32	TOWN CLERK ELECTIONS SALARIES 015162.113	\$ 4,000.00	\$ 5,040.00
33	TOWN COLLECTOR EXPENSES 015146.700	\$ 19,900.00	\$ 19,750.00
34	TOWN COLLECTOR SALARY 015146.113	\$ 39,961.48	\$ 38,811.76
35	TOWN HALL 015192.400	\$ 14,300.00	\$ 14,300.00
36	TOWN HALL ADMIN ASSISTANT 015192.113	\$ 41,732.60	\$ 34,070.40
37	TOWN REPORT 015195.700	\$ 4,350.00	\$ 4,350.00
38	TOWN TREASURER EXPENSES 015145.700	\$ 6,710.00	\$ 7,450.00
39	TOWN TREASURER SALARY 015145.113	\$ 19,051.60	\$ 18,697.69
40	ZBA EXPENSES 015176.700	\$ 3,000.00	\$ 3,000.00
41	ZBA CLERICAL 015176.113	\$ 3,600.00	\$ 3,600.00
TOTAL GENERAL GOVERNMENT		\$ 879,294.22	\$ 851,977.71

PROTECTION OF PERSONS AND PROPERTY		FY18	FY17
42	ANIMAL CONTROL OFFICER 015292.113	\$ 5,030.00	\$ 5,030.00
43	BUILDING INSPECTOR EXPENSES 015241.113	\$ 4,900.00	\$ 4,900.00
44	BUILDING INSPECTOR SALARY 015241.700	\$ 52,359.89	\$ 51,333.23
45	ASSTBUILDING INSPECTOR SALARY 015241.701	\$ 3,500.00	\$ 3,500.00
46	EMERGENCY MANAGEMENT 015291.700	\$ 17,250.00	\$ 17,250.00
47	FIRE DEPARTMENT EXPENSES 015220.700	\$ 41,540.00	\$ 41,240.00
48	FIRE CHIEF SALARY 015220.113	\$ 4,000.00	\$ 4,000.00
49	FIRST ASST. FIRE CHIEF 015220.114	\$ 2,500.00	\$ 2,500.00
50	INSPECTORS 015249.000	\$ 1,000.00	\$ 1,000.00
51	OTIS RESCUE SQUAD 015215.700	\$ 200,000.00	\$ 163,310.92
52	POLICE DEPARTMENT EXPENSES 015210.702	\$ 16,985.00	\$ 17,185.00
53	POLICE DEPARTMENT LABOR 015210.114	\$ 75,947.68	\$ 71,090.70
54	POLICE CHIEF SALARY 015210.113	\$ 16,819.60	\$ 14,376.61
55	TREE WARDEN 015294.113	\$ 500.00	\$ 500.00
TOTAL PROTECTION OF PERSONS AND PROPERTY		\$ 442,332.17	\$ 397,216.46

EDUCATION		FY18	FY17
56	SCHOLARSHIP COMMITTEE 015300.006	\$ 8,000.00	\$ 8,000.00
57	SCHOOL 015300.002	\$ 2,484,167.00	\$ 2,426,967.00
58	SCHOOL BOND 015300.001	\$ 59,730.00	\$ 71,333.00
59	SCHOOL COMMITTEE 015300.003	\$ 1,700.00	\$ 1,700.00
TOTAL EDUCATION		\$ 2,553,597.00	\$ 2,508,000.00

PUBLIC WORKS AND FACILITIES		FY18	FY17
60	CEMETERY 015491.115	\$ 10,700.00	\$ 12,950.00
61	GAS AND DIESEL 015471.000	\$ 52,700.00	\$ 52,700.00
62	HEALTH AGENT EXPENSES	\$ 3,300.00	\$ 2,800.00
63	HEALTH AGENT SALARY 015433.113	\$ 4,039.71	\$ 3,965.06
64	HEALTH BACKUP SALARY 015433.115	\$ 11,203.98	\$ 10,984.29
65	HEALTH AND SANITATION 015433.700	\$ 142,350.00	\$ 141,350.00
66	HEALTH WWTP CHIEF OPERATOR	\$ 56,270.64	\$ 55,167.00
67	HIGHWAY EXPENSES 015422.110	\$ 150,500.00	\$ 154,900.00
68	HIGHWAY GARAGE 015422.800	\$ 9,100.00	\$ 8,900.00
69	HIGHWAY LABOR 015422.114	\$ 86,244.30	\$ 87,494.10
70	HIGHWAY ROAD MACHINE MAINT 015422.700	\$ 51,500.00	\$ 50,300.00
71	HIGHWAY SNOW EXPENSES 015423.115	\$ 122,000.00	\$ 102,600.00
72	HIGHWAY SNOW REMOVAL LABOR 015423.113	\$ 78,052.26	\$ 76,862.90
73	HIGHWAY SUPER SALARY 015422.113	\$ 66,188.00	\$ 64,260.00
74	SANITATION INSPECTOR 015433.114	\$ 6,500.00	\$ 1,500.00
TOTAL PUBLIC WORKS AND FACILITIES		\$ 850,648.89	\$ 826,733.35

HUMAN SERVICES		FY18	FY17
75	ANIMAL INSPECTOR 015292.00	\$ 500.00	\$ 500.00
76	COMMUNITY HEALTH 015529.000	\$ 1,000.00	\$ 1,000.00
77	CONSTRUCT INC. 015599.204	\$ 200.00	\$ 200.00

HUMAN SERVICES		FY18	FY17
78	COUNCIL ON AGING 015541.700	\$ 13,110.00	\$ 13,110.00
79	MENTAL HEALTH 015599.200	\$ 584.62	\$ 584.62
80	SHINE 015541.701	\$ 500.00	\$ 500.00
81	VETERANS BENEFITS 015543.600	\$ 25,000.00	\$ 25,000.00
82	VETERANS DISTRICT ASSESSMENT 015543.700	\$ 7,494.27	\$ 7,168.80
83	VISITING NURSE ASSOCIATION 015522.700	\$ 3,969.00	\$ 3,969.00
TOTAL HUMAN SERVICES		\$ 52,357.89	\$ 52,032.42
CULTURE AND RECREATION		FY18	FY17
84	CELEBRATIONS 015692.000	\$ 10,000.00	\$ 9,500.00
85	CULTURAL COUNCIL 015699.000	\$ 5,000.00	\$ 5,000.00
86	HISTORICAL COMMISSION 015691.700	\$ 3,600.00	\$ 3,600.00
87	LIBRARY 015610.700	\$ 62,927.00	\$ 62,407.00
88	RECREATION EXPENSES 015630.000	\$ 31,581.00	\$ 28,913.00
89	RECREATION SALARIES 015630.113	\$ 32,074.24	\$ 31,834.06
90	SOUTH BERK LIT NET 015610.701	\$ 400.00	\$ 400.00
TOTAL CULTURE AND RECREATION		\$ 145,582.24	\$ 141,654.06
INTERGOVERNMENTAL EXPENSES		FY18	FY17
91	BERK CTY RETIREMENT 015911.170	\$ 160,060.00	\$ 151,874.00
92	BERK REG PLAN COMM 015840.664	\$ 1,222.51	\$ 1,192.69
TOTAL INTERGOVERNMENTAL EXPENSES		\$ 161,282.51	\$ 153,066.69
MISCELLANEOUS EXPENSES		FY18	FY17
93	HEALTH INSURANCE 015914.170	\$ 237,682.00	\$ 247,680.00
94	INSURANCE 015945.740	\$ 63,867.33	\$ 67,868.10
MISCELLANEOUS EXPENSES		FY18	FY17
95	MEDICARE 015914.171	\$ 16,000.00	\$ 16,000.00
96	RESERVE FUND 015940.700	\$ 13,000.00	\$ 13,000.00
97	UNEMPLOYMENT 015913.170	\$ 13,000.00	\$ 12,000.00
TOTAL MISCELLANEOUS EXPENSES		\$ 343,549.33	\$ 356,548.10
TOTAL BUDGET		FY18	FY17
TOTAL GENERAL GOVERNMENT		\$ 879,294.22	\$ 851,977.71
TOTAL PROTECTION OF PERSONS AND PROPERTY		\$ 442,332.17	\$ 397,216.46
TOTAL EDUCATION		\$ 2,553,597.00	\$ 2,508,000.00
TOTAL PUBLIC WORKS AND FACILITIES		\$ 850,648.89	\$ 826,733.35
TOTAL HUMAN SERVICES		\$ 52,357.89	\$ 52,032.42
TOTAL CULTURE AND RECREATION		\$ 145,582.24	\$ 141,654.06
TOTAL INTERGOVERNMENTAL EXPENSES		\$ 161,282.51	\$ 153,066.69
TOTAL MISCELLANEOUS EXPENSES		\$ 343,549.33	\$ 356,448.10
TOTAL BUDGET		\$ 5,428,644.25	\$ 5,287,128.79

